



Registered Heritage Structure Maintenance Grant Conditions

- There is no fixed deadline for the submission of a Maintenance Grant application.
- A Maintenance Grant application must be submitted with all noted documentation and the application approved PRIOR to any work being undertaken.
- Maintenance Grants may be awarded to Registered Heritage Structures for the general maintenance of exterior elements previously funded under the Restoration Grant program.
- Registered Heritage Structures applying for a Maintenance Grant must already have an easement in place.
- Properties may be eligible for a Maintenance Grant only after a minimum of five (5) years have elapsed since the last payment of a grant for that property.
- All grants are awarded on a 30/70 cost shared basis. The maximum grant to a particular designated property must not exceed 30% of the eligible costs to a maximum of \$5000. The possible maximum project breakdown is as follows:

Project total	= \$16,667 maximum
Applicant's contribution at 70%	= \$11,667 maximum
Maintenance grant at 30%	= \$5,000 maximum

- An application for a grant shall be made through a Maintenance Grant Application form, and any conditions set forth in that form shall be binding on the applicant. A complete and detailed project description is essential when requesting funding.
- All work must be completed within six (6) months of receiving approval from HFNL.

THE APPLICATION MUST INCLUDE:

- ✓ any project drawings/architectural renderings of the proposed work
- ✓ 10-20 colour images on CD or thumb drive including at least 1 image of the building from a distance, an image of each side and images of the area(s) requiring repair
- ✓ **one** official contractor/carpenter estimate of the work to be undertaken
- ✓ work schedule

ELIGIBLE WORK ITEMS:

- ✓ any exterior restoration work to repair, preserve, stabilize and/or protect the significant heritage, structural and design features
- ✓ repair or restoration of heritage features using original materials in order to emphasize the historic nature of a structure

NON-ELIGIBLE WORK ITEMS:

- ✗ work completed and/or materials purchased prior to approval of the Maintenance Grant application
- ✗ interior work that is not structural in nature
- ✗ relocation of the structure
- ✗ electrical, plumbing, insulation or other building services
- ✗ alterations/renovations which serve solely or primarily to promote convenience
- ✗ new construction
- ✗ modern materials