



**Heritage Foundation**  
Newfoundland & Labrador

**Final Report**

Submit this form to claim your grant following the completion of a restoration or maintenance project.  
Remember, only expenses incurred following grant approval are eligible for reimbursement.

1. Name of structure/feature: \_\_\_\_\_
2. Community: \_\_\_\_\_
3. Legal owner(s): \_\_\_\_\_ Project coordinator: \_\_\_\_\_
4. Mailing address: \_\_\_\_\_  
\_\_\_\_\_
5. Primary phone: \_\_\_\_\_ Secondary phone (*optional*): \_\_\_\_\_
6. Email address: \_\_\_\_\_
7. Project start date: \_\_\_\_\_
8. Date of completion: \_\_\_\_\_
9. Did the project or work undertaken differ in any way from the description included with your grant application? Did you encounter any unforeseen problems or challenges? Please describe:

10. What did you learn about your structure/feature, approaches to restoration, or project management during the course of your project? Please describe:

11. Have you achieved the objectives you set out with? Explain why or why not:

12. In what ways had this project benefitted your community (ie. in terms of beautification, job creation, tourism enhancement, community amenities, etc.)?

This form **must be accompanied by:**

- Labelled digital images submitted online or on a CD or USB drive including photos of restoration in progress, close-ups of restored elements, and photos of the complete exterior. Please submit at least one photo at a distance showing immediate surroundings.
- Copies of all receipts paid by the owner(s) or project coordinator. Receipts must be issued by a vendor or contractor and indicate all claimed amounts have been paid.
- An index of receipts including receipt number, issuer, and date.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit completed forms to: **Heritage Foundation of Newfoundland and Labrador**  
**P.O. Box 5171**  
**St. John's NL A1C 5V5**

*Personal information is being collected for the purpose of assessing applications under HFNL's designation program. All records are considered confidential and will be handled in accordance with the Access to Information and Protection of Privacy (ATIPP) Act. Questions or comments may be directed to: [info@heritagefoundation.ca](mailto:info@heritagefoundation.ca) or 1-888-739-1892*